

# Reel Film Converter Checklist

- ✓ Patrons must go through the certification process to use the Wolverine Reel Film Converter.
- ✓ Patrons must make a reservation to use the video converter.
- ✓ Patrons are allowed to use the video converter for 2 hours per day.
- ✓ Patrons must save their digital conversions on their own SD card, no larger than 32 GB. Patrons may purchase SD cards from the library.
- ✓ Please report any problems or issues with the video equipment to staff immediately. Do not try to fix it yourself.
- ✓ All video equipment should be rewound and shut off when a patron is finished working for the day.