

Pottery Studio Checklist

- ✓ Patrons must go through the certification process to use the Pottery Studio independently.
- ✓ Patrons must make a reservation to use the Pottery Studio.
- ✓ 3 "Intro to Wheel" classes are required before using the pottery wheel independently. 1 handbuilding class is required to handbuild.
- ✓ Patrons must wear closed toed shoes while in the Pottery Studio. Don't wear rings or watches.
- ✓ Clay and glazes are provided by the Library (no outside clay or glazes).
- ✓ Please report any problems or issues to staff immediately. Do not try to fix it yourself.
- ✓ Patrons must fill out a material request form to buy pottery supplies.
- ✓ We have procedures to recycle clay and glaze and clean the tools. Please learn and follow our procedures.
- ✓ Pottery wheel available 2 hours daily up to 6 hours weekly. Handbuilding available 3 hours daily.
- ✓ Unclaimed pottery will only be held for a limited time.
- ✓ Follow our cleaning procedures to help us keep our studio clean and dust free.