Description

Memory Lab Assistant

Assist library staff with digitizing photographs and other materials, research information related to digitized images and assist with project organization.

Responsibilities:

- As instructed by library staff, use library equipment to digitize photographs/slides/film
- Assist library staff with project organization and storage
- Research information relating to digitized images (e.g. names of those pictured, date of photograph, place names, etc.)

Qualifications:

- Must be 18+
- Basic computer skills preferred for those interested in scanning images
- Interest in local history and ability to search for information online
- Attention to detail
- Attentive and able to follow written or oral directions.
- Patience, flexibility and curiosity.
- Interact and communicate successfully with others.
- Time committment: Flexible, 1+ hrs/week preferred

Benefits:

- Acquire new skills and gain work experience to use on a resume or a job reference
- Depending on time commitment, receive discounts on makerspace materials available for purchase or on Rebook Room sales