

Washington Public Library Board of Trustees
November 21, 2024
Washington Public Library

Call to Order—President Margi Jarrard called the meeting to order at 9:31 a.m. Trustees Gary Murphy, Regina Schantz, Owen Piette, Isabella Santoro, and Kerrie Willis (via Zoom) were present, as well as Ex-Officio Cary Ann Siegfried.

Approval of Minutes— Murphy made a motion to approve the minutes of the October 2024 meeting. Santoro seconded it. The motion carried.

Approval of Financial Reports—Schantz moved and Santoro seconded to approve the financial reports. The motion carried. Murphy moved and Piette seconded to approve the \$4574.21 estimated expenditure for replacing the countertops in two restrooms. Motion carried.

Library Services Report—Highlights included a 7% increase in circulation (physical and digital) in October. Computer sessions increased 19%. The Third Annual Authorfest attracted over 100 guests and authors. MakeIT Place had 140 hours of use in September by certified users.

Committee Reports—

- a. Personnel Committee
 - i. The Library Director evaluation was accepted by the Board.

New Business

- a. Mark Keedy gave a presentation of his Washington Evening Journal photo digitization project.
- b. The board reviewed the holiday/winter schedule. Murphy moved to approve a staff development day on Jan. 30, 2025. Schantz seconded. The motion carried.
- c. December 19, 2024 will be the next meeting. Santoro moved to approve this date. Schantz seconded it. The motion carried.
- d. FY 2025-26 Budget Process and Staffing Proposal—Willis moved to approve this proposal. Santoro seconded it. The motion carried.

Announcements and Adjournment

Next Meeting—Thursday, December 19, 2024 at 9:30 a.m.
Santoro moved and Schantz seconded to adjourn. Motion carried.