

# Serger Sewing Checklist

- ✓ Patrons must go through the certification process to use the serger.
- ✓ Patrons must make a reservation to use the serger.
- ✓ Patrons may use the serger for 3 hours per day.
- ✓ Patrons must bring their own supplies (eg. scissors, pins, etc.)
- ✓ Always use the thread provided by the library. Personal thread must be pre-approved by staff. There is 50 cents per hour fee to use the library thread.
- ✓ Always use woven fabric. Unique material must be pre-approved by staff.
- ✓ Never replace a needle in the serger yourself. Please ask staff to do so.
- ✓ Please report any problems or issues with the serger to staff immediately. Do not try to fix it yourself.
- ✓ Patrons may use the iron and ironing board, but must make sure to unplug and put away.
- ✓ Serger and any equipment must be put away and stored after a patron is finished working for the day.