

Washington Free Public Library
Regular Meeting Minutes- April 21, 2021

Zoom Meeting

Call to Order: The meeting was called to order at 10:06 a.m. by President Rick Hofer with Harold Frakes, Mindy Graham, Isabella Santoro, Mike Kramme, Margi Jarrard and Bryna Walker, ex-Officio, in attendance.

Closed Session: Staff Evaluations- Frakes moved to go into closed session at 10:06 a.m. Graham seconded, and the motion was approved. Kramme moved to come out of closed session at 10:18 a.m. Santoro seconded, and the motion was approved.

Approval of Minutes: A motion by Santoro to approve the minutes for the March 29 regular meeting and the minutes for the April 6 meeting, was seconded by Graham. The motion was approved.

Approval of Expenditures: Kramme moved to approve expenditures of \$6,459.29. The motion was seconded by Santoro. The motion was approved.

Budget Report: Walker said that at this point, we are 4% below on spending. She noted that the Earth Bounty grant will be spent on programming and books. Jarrard moved to accept the budget report, seconded by Santoro. The motion was approved.

Old Business: a. Changes to Reopening Plan for May, 2021- Walker noted the following proposed changes:

- Keep the mask mandate for May
- Stay open until 7:00 p.m.
- Unlock the doors at 8:00 a.m.
- Stop quarantining materials but continue wiping them down
- No time limit on how long people can stay to browse

Walker said she will issue a public statement about the changes. Santoro moved to accept the changes, seconded by Graham. The motion was approved.

New Business: a. Motion to Foundation to pay for carpet in basement- Walker said she will ask the Foundation to pay for carpet replacement in a small area in the basement. Graham moved to make the request, seconded by Jarrard. The motion was approved. Walker said that the insurance adjuster has been very specific on protocols for cleaning up the shattered glass on the first and second floors. The carpet will probably be replaced in the next two months.

Announcements and Adjournment: The next meeting will be Thursday, May 27, 2021, at 10:00 a.m. Kramme moved to adjourn the meeting at 10:54 a. m., seconded by Graham. The motion was approved.

Respectfully submitted: Margi Jarrard, secretary