

Washington Public Library Board of Trustees
December 19, 2024
Washington Public Library

Call to Order—President Margi Jarrard called the meeting to order at 9:30 a.m. Trustees Gary Murphy, Regina Schantz, Owen Piette, Isabella Santoro, Mindy Graham, and Kerrie Willis were present, as well as Ex-Officio Cary Ann Siegfried.

Approval of Minutes— Santoro made a motion to approve the minutes of the November 2024 meeting. Willis seconded it. The motion carried.

Approval of Financial Reports—Piette moved and Graham seconded to approve the financial reports. The motion carried.

Library Services Report—Circulation (+10%), especially digital circulation (+21%) increased in November. The number of library visitors (-23%) and computer sessions (-23%) was lower than in November 2023. The MakeIT Place was used for 158 hours by certified users.

Committee Reports—The finance committee met and also met with the Washington Library Foundation.

Old Business—Library FY 25/26 budget discussion

- Joe Gaa, City Administrator, discussed the budget process that will take place in January 2025. He also expressed his opinions on the plans for Siegfried's upcoming job responsibility changes. He was asked to clarify the city policy of closing city offices for inclement weather and not paying employees.
- Presentation and approval of draft FY 25/26 budget—Willis moved to adopt to approve (with change of part-time library clerk position starting in September instead of December 2025). Peitte seconded. The motion carried.
- New Wowbrary newsletter sign-up is now available for patrons.

New Business

- Local history grant project—In connection with Washington County Genealogical Society, Mark Keedy and Seigfried will apply for a Riverboat Foundation grant to fund Keedy's project of digitizing the photos from the Washington Evening Journal. Matching funds will come from the city. The plan includes updating genealogy scanning equipment, new shelving to display books, the purchase of a new camera for scanning. Keedy will act as

a liaison with the Genealogical Society to connect what they scan with Fortipan. More information will be presented at the January meeting.

- Policy Review—Schantz moved to accept the Collection Development Policy and Santoro seconded. The motion carried.

Announcements and Adjournment

Next Meeting—Thursday, January 23, 2025 at 9:30 a.m.

Santoro moved and Schantz seconded to adjourn. The motion carried.