

Washington Free Public Library
Regular Meeting Minutes April 27, 2023

Call to Order: The meeting was called to order by President Margi Jarrard at 9:31 a.m. with members Harold Frakes, Mike Kramme, Rick Hofer, Mindy Graham, Isabella Santoro and Cary Ann Siegfried, ex-officio in attendance. Gary Murphy was not present.

Approval of Minutes: Kramme made a motion to approve the March 2023 minutes. Santoro seconded. The motion was approved.

Approval of Financial Reports: Santoro made a motion to approve the Financial Reports, Kramme seconded. The motion was approved.

Library Services Report: There has been a 38% increase in circulation, year to date.

Committee Reports:

a.) Makerspace Project Steering Committee - The Steering Committee went to multiple business areas that have created their own Makerspace. Siegfried presented a slideshow of the places that were seen. The floor plan for the Makerspace project has been finalized.

Old Business:

a.) Staffing change updates - Siegfried introduced the new full time Librarian, Allison Greiner to the Board of Trustees. Also, a new Page has been hired.

New Business:

a.) Board member recruitment and meeting schedule - Siegfried suggests a cover sheet that describes the board and what the board does along with the application form. Siegfried placed the application on the library's Facebook page and also the Washington Public Library website. Deadline for applications will be May 19, 2023.

b.) Disposition process for excess furniture/equipment - Siegfried stated the furniture that has not been in use, is currently being stored in the basement. Siegfried suggests selling the furniture by possible online bidding through the Washington Public Library Facebook page. If items do not sell the furniture would go to non-profit organizations/groups.

c.) Policy Review: IV. Technology & Internet Use - Siegfried sees no changes need to be done to the Technology & Internet Policy. Kramme moved to approve the policy; Hofer seconded. The motion was approved.

Announcements and Adjourn: Kramme made a motion to adjourn the meeting. Santoro seconded. The meeting was adjourned at 11:00 a.m.

Respectfully submitted: Mindy Graham, secretary

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