

Washington Free Public Library  
Regular Meeting Minutes - August 24, 2023

Call to Order: The meeting was called to order by President Margi Jarrard at 9:31 a.m. with members Isabella Santoro, Harold Frakes, Regina Schantz, Mike Kramme, Mindy Graham, Gary Murphy, and Cary Ann Siegfried, ex-officio in attendance.

Approval of Minutes: Santoro made a motion to approve the July 2023 minutes. Frakes seconded. The motion was approved.

Approval of Financial Reports: Graham made a motion to approve the Financial Reports. Murphy seconded. The motion was approved.

Library Services Report: There were increases in several areas in July compared to 2022, including total circulation, programming attendance, new library cards, new Bridges users, and more.

Committee Reports: MakeIT Place Committee—

- All four bids submitted were below the original estimate. The City Council awarded the low bid, \$400,360, to Reed Construction of DeWitt. The contract should be approved at the council's September 5 meeting and construction will begin soon.
- Siegfried has purchased several items for The MakeIT Place and library from the Iowa Wesleyan University online auction.
- She is in the processing of finishing upcoming grants for The MakeIT Place.
- The MakeIT Place Committee will meet soon to discuss recent developments.

Old Business: The Library Board may hold a joint meeting with the Foundation Board in the future, but a joint financial committee will not be formed at this time. Instead, President Jarrard suggested that the Library Board have its own Finance Committee. This committee could help examine the library's needs, clarify purchase requests for the Foundation Board, and help Siegfried with some of the financial decisions. Murphy made a motion to form a Finance Committee of three board members: President Jarrard, Santoro, and Schantz. Kramme seconded. Motion approved.

New Business:

- a) Frakes moved to accept the budget adjustment recommendation for the MakeIT Place project, FY 24. Kramme seconded. Motion approved.

- b) The Foundation Board met on August 17. Discussions included ideas for upcoming fund-raising events and possibly adding a “Friends of the Library” organization.

Announcements and Adjourn: Kramme moved to adjourn the meeting. Murphy seconded. The meeting was adjourned at 10:30 a.m. The next regular meeting will be Thursday, Sept. 21, 2023, at 9:30 a.m. The Library Board will also meet Thursday, August 31, 2023, at 4:30 for the Washington County Library Association training.

Respectfully submitted,  
Regina Schantz