

Washington Public Library Board of Trustees
Thursday, Jan. 4, 2024
Washington Public Library

Call to Order: President Margi Jarrard called the meeting to order at 9:30 a.m. with members Isabella Santoro, Regina Schantz, Harold Frakes, Mike Kramme, Mindy Graham, and Cary Ann Siegfried, ex-officio, in attendance.

Approval of Minutes: Santoro moved and Frakes seconded to approve the minutes from the November, 2023 meeting. Motion carried.

Approval of Financial Reports: Schantz moved and Graham seconded to approve the financial reports. Motion carried.

Library Services Report: Highlights include increases in AV circulation, Bridges usage, and active users. The number of unexpired cards is expected to increase. Siegfried noted they are looking for ways to increase the circulation of children's books.

Committee Reports:

- a) The Technology Committee will meet in January.
- b) Makerspace Committee—Construction is slightly behind schedule. Siegfried is waiting to hear the “end date.” Cabinets and lights have been installed. The order for new furniture has been submitted, but not placed, with probable March delivery. She is starting to order equipment, such as the iPads, which will also be needed for Girls Who Code. The Riverboat reimbursable grant was \$85,000. Staff will be visiting area pottery programs.

New Business:

- a) Siegfried presented the proposed revision to the Donor Wall. Santoro moved and Schantz seconded to approve this revision. Motion carried.
- b) Library FY 24/25 Budget discussion:
 - 1) Setting personnel salaries and benefits is waiting on property tax valuation amounts from the city. The proposed budget request, including salaries, is 2% more than last year.
 - 2) Some operational expenses were reduced. The budget includes the replacement of countertops for one floor's restrooms. There is a possible replacement of swing doors with lighter versions on all restrooms except the family one.
 - 3) Schantz moved to increase Siegfried's salary by 7%. Santoro seconded. Motion was approved.

- 4) Frakes moved and Schantz seconded to approve the 24-25 budget as proposed by Siegfried. Motion carried.

- c) Graham moved and Frakes seconded to co-sponsor the MLK Commemoration Program with Washington for Justice. Motion carried.

Announcements and Adjourn:

The next meeting will be on Jan. 25, 2024. Kramme moved and Santoro seconded to adjourn. Motion carried.

Respectfully submitted,

Regina Schantz, Secretary