

**Washington Public Library Board of Trustees**  
**July 22, 2024**  
**Washington Public Library, Wolf Conference Room**

**Call to Order**—President Margi Jarrard called the meeting to order at 9:35 a.m. Isabella Santoro, Gary Murphy, Regina Schantz, Ex-Officio Cary Ann Siegrfried were present. Kerrie Willis and Owen Piette joined the meeting via Zoom.

**Approval of Minutes**—Santoro made a motion and Murphy seconded it to approve the minutes from the June 2024 meeting. The motion carried.

**Election of Officers/Committee Assignments**—

- Jarrard was nominated for president by Santoro and seconded by Murphy. Santoro was nominated for vice-president by Schantz and it was seconded by Murphy. Murphy nominated Schantz for secretary and it was seconded by Santoro. Committees for 2024 will be the following: Personnel-Schantz, Willis, Jarrard; Technology—Graham, Piette; Building: Santoro, Murphy; Finance—Jarrard, Santoro.
- The personnel committee will meet in August.

**Approval of Financial Reports**—

- Murphy moved and Santoro seconded a motion to approve the financial reports. Motion carried.
- Purchase approvals—Schantz moved and Willis seconded a motion to approve the purchase of two ThinkPads and one MacBook Air. The motion carried.

**Library Services Report**—Siegrfried presented highlights of the 2023-2024 year. Visitor count was up 18%. Total circulation was up 6%, including an 18% increase in AV use and a 19% increase in the use of Bridges. Attendance for programming for the year rose 25%. Wireless use and computer sessions both increased. The use of digital services for the year decreased 58%.

**Committee Reports**—The Makerspace Committee reported that the construction project is not yet done because the access control work needs to be finished. Operations and classes are being held and more are scheduled for the near-future.

**Old Business**—none

**New Business**—

- Board training will be held at the Wellman Public Library on August 20 at 4:30 pm
- The Strategic Plan Report FY 23/24 and Work Plan FY 24/25 were reviewed.

**Adjournment**—

- Santoro moved and Schantz seconded to adjourn. The motion was approved.
- Next Meeting- Thursday, August 22<sup>th</sup> 2024 at 9:30 a.m.